



Privacy Policy

Summary of how we use your data

- CIGRE Canada uses your personal data to manage your relationship with us, allow you to purchase services from us, deal with invoicing and ensure that we can communicate with you efficiently.
- Data is ONLY accessed by CIGRE Canada, or by the Central Office of CIGRE through which you register as a member.
- E-mail communications from which you may unsubscribe at any time.

What does this policy cover?

This policy describes how CIGRE Canada will make use of your data to purchase membership or information from our website (cigre-canada.org).

It also describes your data protection rights, including a right to object to some of the processing which CIGRE carries out. More information about your rights, and how to exercise them, is set out in the "What rights do I have?" section.

What information do we collect?

We collect and process personal data about you when you interact with us, and when you purchase services from us. This may include all or some of the following, as provided:

- your name
- your email address
- your phone number
- your address
- Company name
- Department
- Position
- Gender
- Year of Birth (if provided)

How do we use this information, and what is the legal basis for this use?

We process this personal data for the following purposes:

- To fulfill a contract, or take steps linked to a contract: this is relevant where you make a purchase from us. This includes:
 - verifying your identity;
 - communicating with you;
 - providing information and sending communications
- Where we have a legitimate interest. This includes:
 - to conduct research, analysis and analytics of our websites and newsletter traffic
- Where you give us consent:
 - we will send you communications in relation to our relevant events and latest news, or other services provided by us.
 - on other occasions where we ask you for consent, we will use the data for the purpose which we explain at that time.

Withdrawing consent or otherwise objecting to our communications

Wherever we rely on your consent, you will always be able to withdraw that consent, although we may have other legal grounds for processing your data for other purposes, such as those set out above. You have an absolute right to opt-out of our communications, at any time. You can do this by following the instructions in the communication where this is an electronic message, or by contacting us using the details set out below.

What rights do I have?

You have the right to ask us to correct, delete or restrict (stop any active) processing of your personal data. In addition, you can object to the processing of your personal data in some circumstances (in particular, where we don't have to process the data to meet a contractual or another legal requirement, or where we are using the data for direct marketing).

These rights may be limited, for example, if fulfilling your request would reveal personal data about another person, or if you ask us to delete information that we are required by law to keep or have compelling legitimate interests in keeping. To exercise any of these rights, you can get in touch with us using the details set out below.

How do I get in touch with you?

We hope that we can satisfy your queries about how we process your data. If you have any concerns about how we process your data, or would like to opt out of our communications, you can get in touch at info@cigre-canada.org

Which CIGRE entity is my data controller, and which affiliates might my data be shared with?

The data controller for your information is CIGRE Canada. Your personal data is shared with the CIGRE Central Office and authorized third parties.

How long will you retain my data?

Where we process registration data, we do this for as long as you are an active user of our site and subject to the limitations set out in the section above - *What rights do I have?*

Where we process personal data for newsletters purposes or with your consent, we process the data until you ask us to stop and for a short period after this (to allow us to implement your requests).